

## Notice of Meeting

# Social Care Services Board



**Date & time**  
Friday, 9 December  
2016 at 10.00 am

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, KT1  
2DN

**Contact**  
Andy Spragg or Richard  
Plummer  
Room 122, County Hall  
Tel 020 8213 2673 or 020  
8213 2782

**Chief Executive**  
David McNulty



**We're on Twitter:**  
[@SCCdemocracy](#)

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[richard.plummer@surreycc.gov.uk](mailto:richard.plummer@surreycc.gov.uk)

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [andrew.spragg@surreycc.gov.uk](mailto:andrew.spragg@surreycc.gov.uk) or [richard.plummer@surreycc.gov.uk](mailto:richard.plummer@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andy Spragg or Richard Plummer on 020 8213 2673 or 020 8213 2782.**

### **Elected Members**

Mr Keith Witham (Chairman), Mrs Margaret Hicks (Vice-Chairman), Mr Ramon Gray, Mr Ken Gulati, Miss Marisa Heath, Mr Saj Hussain, Mrs Yvonna Lay, Mr Ernest Mallett MBE, Mr Adrian Page, Mrs Dorothy Ross-Tomlin, Mrs Pauline Searle, Ms Barbara Thomson, Mr Chris Townsend, Mrs Fiona White and Mrs Helena Windsor

### **TERMS OF REFERENCE**

The Social Care Services Board is responsible for overseeing and scrutinising services for adults and children in Surrey, including services for:

- Performance, finance and risk monitoring for social care services
- Services for people with:
  - Special Educational Needs
  - Mental health needs, including those with problems with memory, language or other mental functions
  - Learning disabilities
  - Physical impairments
  - Long-term health conditions, such as HIV or AIDS

- Sensory impairments
  - Multiple impairments and complex needs
- Services for Carers
- Social care services for prisoners
- Safeguarding
- Care Act 2014 implementation
- Children's Services, including
  - Looked After Children
  - Corporate Parenting
  - Fostering
  - Adoption
  - Child Protection
  - Children with disabilities
- Transition
- Youth Crime reduction and restorative approaches

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 26 OCTOBER 2016

(Pages 1  
- 14)

To agree the minutes of the previous meeting as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Monday 5 December).
2. The deadline for public questions is seven days before the meeting (Friday 2 December)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

(Pages  
15 - 16)

The Board made a series a recommendations which were considered by Cabinet on the 16 November. The response is attached below.

### 6 CONTRACT AWARD - SUPPORT SERVICES FOR CARERS

(Pages  
17 - 54)

**Purpose of the report:** Scrutiny of Services and Budgets

The Board will scrutinise the procurement process and subsequent decision to award a contract for the provision of support services for carers.

### 7 REVIEW OF ACCOMMODATION WITH CARE AND SUPPORT STRATEGY IMPLEMENTATION AND OLDER PEOPLE'S HOMES

(Pages  
55 - 60)

## PROJECT

**Purpose of report:** To provide an update on the Adult Social Care Accommodation with Care & Support Strategy over the past twelve months.

### 8 PREVENT STRATEGY

(Pages  
61 - 72)

**Purpose of report:** To provide the Board with an overview of the recent Counter Terrorism legislation, the duties and role of the Council and the work that has been and will be undertaken to implement the legislation and supporting guidance.

### 9 REPORT FROM THE ASSISTANT DIRECTOR FOR CHILDREN'S SERVICES

(Pages  
73 - 126)

**Purpose of the report:**

This report relates to the agreed Performance Management information created for both this Board and the Improvement Board. It is also utilised to satisfy other interested groups and parts of the wider council. It is an attempt to keep things targeted and focused and is the "one single vision of the truth".

### 10 SUMMARY: CHILDREN'S SERVICES ANNUAL COMPLAINTS REPORT 2015-16

(Pages  
127 -  
148)

**Purpose of the report:** Scrutiny of Services/ Performance Management  
To provide a summary of the Children's Services Annual Complaint Report 2015-2016 highlighting:

- Learning arising from complaints
- What we are doing well.
- What we need to improve.

### 11 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages  
149 -  
168)

The Board is asked to review and approve the Forward Work Programme and Recommendations Tracker and provide comment as required.

### 12 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of the Schedule 12A of Act.

### 13 PART TWO

### 14 CONTRACT AWARD - SUPPORT SERVICES FOR CARERS

(Pages  
169 -  
180)

**Purpose of the report:** Scrutiny of Services and Budgets

The Board will scrutinise the procurement process and subsequent

decision to award a contract for the provision of support services for carers.

**Confidential: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**15 PUBLICATION OF PART TWO ITEMS**

To consider whether any item considered under Part Two of the agenda should be made available to the Press and public.

**16 DATE OF NEXT MEETING**

The next public meeting of the Board will be held 20 January 2017 at County Hall.

**David McNulty  
Chief Executive**

Published: Thursday, 1 December 2016

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*